

American Forests' Global ReLeaf Forests Proposal Application

Please use the following information as a guide to submit your Global ReLeaf Forests proposal. Submit your proposal both electronically and via mail. Send electronic versions of the proposal via email attachments (MDawley@amfor.org & gangloff@amfor.org) or mail a copy of the proposal to American Forests, attn: Global ReLeaf Forests, P.O. Box 2000, Washington, DC 20013. **Deadline: Applications must be received by January 15th or July 1st annually.**

Organizational and Project Information

Contact: _____ Title: _____

Organization or Agency: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Fax: _____ Email: _____

Annual Budget: _____ Grant Amount Requested: _____

Total Project Cost: _____ Number of trees to be planted: _____

Project Name: _____ Year of Proposal: _____

Project Location: _____
(Include location coordinates in UTM, latitude/longitude, USPLS; or submit USGS topographic map with site marked)

Project Proposal

Project summary (a summary including location, its purpose; how it will restore, conserve, or improve the stewardship of local forests, who will conduct the project including key partners, and the expected results, outcomes, or changes due to the project) *suggested length, 1-3 paragraphs;*

Scope of work (a detailed description of the issue/problem to be addressed, objectives of the project, how it will be conducted, what the project will achieve, who will benefit) *suggested length, less than 2 pages;*

Timeline (a brief, approximate schedule showing intermediate steps and major milestones of the project)

Conservation partners (emphasize what your partners are contributing to the overall effort and whether your project is a component of a larger project) *suggested length, 1-3 paragraphs;*

Outcomes (measures how the goals have been addressed, for instance, improved water quality, percent reduction in rate of forest loss, increased continuity of forest, etc.) *suggested length, less than 2 pages*);

Accomplishments (number of acres restored, trees planted, number of citizens affected by the project or reached, miles of riparian forest restored, etc.) *suggested length, less than 2 pages*;

Projected budget (including funding request and any nonfederal, in-kind, or cash support), *suggested length, 1 page (use attached budget form)*.

Additional information that would support your proposal might include:

- a map of your project site;
- information on your organization (mission statement, goals, budget, etc.); and
- additional information that you believe will support your application, but please attempt to limit your proposal to ***no more than 10 pages*** in length and use font size of 12 points or larger.

PROJECTED BUDGET FORM

Partner Income Table: Include all state, local, federal, tribal and nongovernmental partners contributing to your project

Project Partner	Dollar Amount	Cash/In-Kind	Total

Budget for Total Project

Category	Funds Requested	Federal Partners Cash	Federal Partners In-Kind	Nonfederal Partners In-Kind	Nonfederal Partners Cash	Total
Salaries						
Supplies						
Travel						
Equipment						
Equipment Rental						
Trees						
Other (specify)						
Total						